



Terms and Conditions

Inkomensaanvulverzekering

Basismodule WIA Vaste Aanvulling

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This translation of the Dutch Terms & Conditions is provided for your convenience, in the case of any discrepancies, the Dutch original shall prevail. The model number of de Terms and Conditions must match with the model number in your policy schedule.

Basismodule WIA Vaste Aanvulling

Your policy, the general terms and conditions and these specific terms and conditions explain your rights and obligations under the module WIA Vaste Aanvulling.

The general terms and conditions of your Moduleverzekering explain the topics that apply to each module within your Moduleverzekering. In the terms and conditions of this particular module you will find the topics that only apply to the module WIA Vaste Aanvulling. Should the provisions in the terms and conditions of this particular module deviate from the general terms and conditions? In such cases, the provisions of the module WIA Vaste Aanvulling apply.

1 Definitions

In these terms and conditions, we refer to:

1.1 Incapacity for work

An insured party is incapacitated for work providing this falls within the provisions of the WIA. The incapacity for work commences on the first day on which the insured party no longer works due to illness or an accident or ceases work during working hours. This also signals the start of the WIA deferred period. Periods of incapacity for work that succeed each other with a gap of less than four weeks are considered as one period of incapacity for work.

1.2 Remaining earning capacity

The income which, according to the UWV, the insured party can still earn. The UWV determines this income by examining the work that the insured party is still able to carry out and the corresponding income for this work.

1.3 WIA deferred period

The period between the first working day on which the insured party no longer works due to illness or has ceased to work during working hours and the moment when he becomes entitled to a WIA benefit. If the insured party receives an early IVA benefit from the UWV, the deferred period for this module is 104 weeks.

1.4 WIA index

The percentage by which the WIA benefits are increased with the half-yearly indexation.

1.5 WIA salary

The daily salary on the basis of which the UWV calculates the WIA benefit of an insured party who is incapacitated for work.

1.6 Maximum WIA salary

The maximum daily salary on the basis of which the WIA benefit is calculated.

1.7 Insured amount

The amount on which we base the supplement paid out by us to the insured party. We calculate the insured amount by multiplying the insured salary by the coverage percentage stated on your policy schedule.

2 The basis of your module WIA Vaste Aanvulling

2.1 The information received from you on commencement of the module (duty of disclosure)

When applying for the module, you will be required to answer various questions posed by us and on our behalf. You are legally obliged to provide accurate and full answers. Based on your answers, the module will be drawn up and agreed upon.

Are your answers inaccurate or have you failed to fully answer our questions? And if on receipt of accurate answers, your application would still have been refused? Or the application would have been accepted only by offering other terms & conditions or a higher premium? Then it enables us to:

- recover from you wholly or in part, the supplements that we have paid out to insured parties;
- adjust the premium and/or the terms & conditions of the module;
- terminate the module. We will only carry out the latter option should you have intentionally provided us with inaccurate answers, or if we would have chosen not to accept the module should the answers have been accurate.

2.2 When an employee's incapacity for work is to be expected

Has an employee become incapacitated for work within six months of the commencement of the module or of his employment? And was his state of health at the commencement of the module or of his employment already such that you could have expected this incapacity? We can then refuse payment of the supplement temporarily or permanently, in whole or in part.

If you held a similar insurance immediately prior to the commencement of the module, the above provision does not apply. However, the provision always applies to new employees.

2.3 The information we receive from your employee should he have reconsidered his decision regarding the waiver (duty of disclosure)

If an employee does not wish to participate in the module, he is free to sign a waiver. If he later changes his mind regarding the waiver, he is legally obliged to accurately and fully answer the questions posed by us and on our behalf. Based on these answers, we shall determine whether to include the employee in the module.

Are the insured party's answers inaccurate or has he failed to fully answer our questions? And if on receipt of accurate answers, would we still not have accepted the insured party to the insurance module? This will result in the termination of the participation in this module by this insured party. No supplement is received hereafter. Any supplements already paid out will be recovered from the insured party.

2.4 Benefit agreement

The module WIA Vaste Aanvulling is a benefit agreement as described in the Pensioenwet. This means that the level of supplement to be paid to the insured party has been agreed upon in advance. The module WIA Vaste Aanvulling is a risk insurance whereby the insured party cannot build up value which can be transferred to another pension provider.

3 The coverage of your module WIA Vaste Aanvulling

3.1 What is the objective of your module WIA Vaste Aanvulling?

The purpose of the module WIA Vaste Aanvulling is to provide a supplement to insured parties who receive a WIA benefit subsequent to the WIA deferred period.

3.2 When is the insured party entitled to a supplement?

The insured party is entitled to a supplement if all the following conditions are met:

- the insured party receives a WIA benefit due to incapacity for work;
- the incapacity for work commenced on or after the effective date of this module;
- the insured party was able to fully perform his working activities in the four weeks prior to the commencement date of this module;
- the general terms and conditions and these module terms and conditions have been complied with.

3.3 How is the right to a supplement established?

The UWV determines to what extent the insured party is incapacitated for work and whether he is entitled to a WIA benefit. The UWV also determines the extent to which the insured party can make use of his remaining earning capacity. On this basis we determine whether there is a right to a supplement, and the amount and duration concerned. Furthermore, we assess whether the general terms and conditions and these specific module terms and conditions have been complied with.

Has the UWV adhered to a spectrum when determining the incapacity for work percentage, e.g. 35-80%?

In this case we shall determine the exact disability percentage ourselves. We do this by deducting the remaining earning capacity determined by the UWV for the insured party in question, from the (maximum) WIA salary determined by the UWV. The result is then divided by the same (maximum) WIA-salary.

3.4 How do we calculate the supplement?

The supplement is calculated per working day. We do this by dividing the insured amount on the first day of incapacity for work by 261 days. For each working day that the insured party is incapacitated for work, he receives a portion of the calculated supplement. However, he will not receive this supplement relating to the WIA deferred period.

The supplement amount depends on the degree of incapacity for work. The table shown in your policy schedule indicates what percentage of the insured amount the insured party will receive in the event of partial incapacity for work. This percentage is then multiplied by the insured amount. The resulting amount is the supplement that the insured party receives.

Reduction of the benefit

Will the UWV reduce or terminate the insured party's WIA benefit due to a sanction or a ground for exclusion referred to in the WIA? In such a case we shall reduce or terminate our supplement to the same extent.

3.5 For how long will the insured party receive the supplement?

The length of time the insured party continues to receive the supplement depends on our mutually made agreements. Furthermore, the general terms and conditions and these specific module conditions must be met.

- Has a ceasing age been agreed upon? In such a case, the insured party will receive the supplement for as long as he continues to receive a WIA benefit, but no longer than the agreed ceasing age.
- Has a maximum period of entitlement to benefit been agreed upon? In such a case, the insured party will receive the supplement for as long as he continues to receive a WIA benefit, but no longer than the agreed maximum period. The period of entitlement to benefit commences on the day on which the insured party is first entitled to the supplement. Should the insured party reach the agreed ceasing age before the period of entitlement to benefit has ended? In such a case the insured party will receive the supplement up to the agreed ceasing age.

All reached agreements can be found on your policy schedule.

3.6 When and to whom do we pay the supplement?

The supplement is paid to the insured party at the end of each month. The statutory payroll taxes and social security contributions are accordingly deducted from this amount.

The supplement may also be paid directly to you as policy holder. This occurs only if the insured party is employed by you and expressly agrees to it. If the supplement is paid directly to you as policy holder, you are thereafter required to pay the amount directly to the insured party. The statutory payroll taxes and social security contributions must also accordingly be deducted from this amount. Should you fail to pay out the supplement to the insured party and we are subsequently required to reimburse the insured party? Immediate repayment of the supplement to us is mandatory.

Payments will only be transferred to an account within the SEPA (Single Euro Payments Area).

3.7 What service provision can you expect?

For the following services you can always contact your arbodienst/re-integratiebedrijf mentioned in your policy. In case you did not obtain arbobeleiding/reintegration by us, then you can contact a.s.r. re-integratie for these services.

- Advice on prevention. Both for individual insured parties and for any organisation-wide issues.
- Advise on the opportunities of reintegrating individual insured parties

3.8 Is the supplement index linked?

If this was agreed upon at the commencement of this module, the insured amount will be indexed annually as of 1 January with the agreed percentage. This will first take place on 1 January of the year subsequent to the insured party having become incapacitated for work. You can find this index percentage on your policy schedule.

Once the WIA index has mutually been agreed upon, we will index the insured amount using the same percentage the UWV uses to index the WIA benefit. This takes place semi-annually on 1 January and 1 July. This will be on the first subsequent 1 January or 1 July following the date on which the insured became incapacitated for work.

3.9 Is it possible to transfer the rights under this agreement?

The rights under this agreement may not be transferred, pledged, or otherwise used as security.

4 Expiry of the supplement

4.1 When is the insured party not (or no longer) entitled to a supplement?

In some cases, the insured party is not entitled to a supplement. Or discontinue the supplement earlier than you have agreed with us. See relevant circumstances listed below.

The insured party is no longer entitled to a WIA benefit

The insured party no longer receives a supplement once the UWV has terminated his WIA benefit. This is the case when:

- the insured party has been declared incapacitated for work for less than 35%. As such is no longer entitled to any WIA benefit;
- the insured party has reached the AOW pension age. As a result, the WIA benefit lapses;
- the insured party is deceased. In that case, the supplement ceases one month after death.

If the UWV terminates the WIA benefit for any other reason, we will terminate the supplement for this insured party.

The insured party is not (or no longer) entitled to a supplement on the basis of the policy conditions

The insured party will not (no longer) receive a supplement should either you or the insured party cease to meet the policy conditions. This is the case when:

- the insured party was already incapacitated for work on the commencement date of the module. Or was incapacitated for work in the four weeks prior to the commencement date of this module;
- the insured party does not fulfil his obligations in the event of incapacity for work;
- the maximum period of entitlement to benefit has been reached;
- the insured party has reached the prearranged ceasing age;
- the insured party has committed fraud or has deliberately misled us;
- the insured party has failed in providing us with accurate or adequate personal information;
- there is evidence of an exemption as stated in chapter 4 of the general terms and conditions.

4.2 How will it affect the supplement should the module be terminated?

Should the module be terminated when the insured party has become incapacitated for work during the term of the module? The insured party retains the right to a supplement. On the provision that you and the insured party continue to comply with the requirements of the module in the event of incapacity for work.

The supplement will be terminated in the same way we would also terminate the supplement if the module was still valid.

4.3 How will it affect the supplement should the incapacitated insured party leave your employment?

Should the insured party leave your employment whilst incapacitated for work during the period covered by the module? The insured party retains the right to a supplement. On the provision that you and the insured party continue to comply with the requirements of the module in the event of incapacity for work.

The supplement will be terminated in the same way we would also terminate the supplement if the insured party remained in your employment.

5 Keeping your employee database up to date

It is important that we are always supplied with the most up-to-date information relating to your employees. In chapter 5 of the general terms and conditions you can read which changes in your employee database you are required to pass on to us. In this chapter you can read which employees cannot be (directly) insured. We also explain the consequences should you fail to provide us with any amendments or other information (in time).

5.1 When is the employee not (directly) covered by the insurance?

The employee is not (directly) covered by the insurance in the following cases:

- the employee has signed a waiver;
- the employee is already incapacitated for work on the commencement date of the module. Or was incapacitated for work in the four weeks prior to the commencement date of this module; He will not be covered by the insurance until he is fully fit for work for four consecutive weeks;
- the employee receives a WAO benefit or WIA benefit on the commencement date of the insurance;
- the employee was declared incapacitated for work in the previous four weeks by the UWV for less than:
 - 35% in the case of a WGA benefit;
 - 15% in the case of a WAO benefit;

This employee will be covered by insurance when he is less than 35%, respectively 15% incapacitated for four consecutive weeks. It is not relevant whether the incapacity for work originates from the same or an alternative cause.

New employees are not (directly) covered by insurance should one of the aforementioned circumstances occur on the date of commencement of employment.

5.2 Are you making use of the Salariskoppeling?

If that is the case, paragraphs 5.3 and 5.4 do not apply. Periodically we collect the agreed fixed gross period salary and the information described in chapter 5 of the general terms and conditions from your remuneration package. In case of a discrepancy between our administration and the administration in your remuneration package, the data in the remuneration package is leading.

5.3 What are the consequences if you do not give notice (in time) of an amendment in your employee database?

We require receipt of your notification of a new employee within one month. Should we not be in receipt of your notification, this employee will not be covered by the insurance. This means that you are required to reimburse us for any supplement already granted to this employee. We only grant this supplement if we are obliged to do so under the provisions of the Pensioenwet.

Should we receive a notification regarding a new employee after the one-month period? He shall only be included in the module as from the date he entered into your employment, or from the commencement date of the module should this be the later date. From that date onwards, you will also owe a premium for this employee. However, the coverage of the module only starts at the date of registration.

Insured wages

We want to receive the (changed) salary from you within one month. If the insured salary is higher than registered with us and we have not received this notification (in time), we will not count the increase in the calculation of the supplement. You will, however, still owe a premium on this salary increase from the moment the increase was initiated. Under the provisions of the Pensioenwet, are we obliged to include the salary increase in the calculation of the supplements? In such cases you will be required to reimburse us for the extra portion of the supplements.

Should it concern a lower insured salary and we have not received this notification (in time)? And as a result, the insured party received an excessive supplement? In such cases you will be required to pay back the excess. Any overpayment made to us will be refunded to you.

5.4 What are the consequences if you do not pass on requested information (in time)?

Have we requested receipt of your Collective Wage Sheet or a substantiation of your employee database and were we not in receipt of this in time? Suspension of coverage of this module will follow. Consequently, the payment of supplements will be suspended pending receipt of the requested information. Under the provisions of the Pensioenwet, are we obliged to pay the supplements during the period in which coverage is suspended? In such cases you will be required to reimburse us of the paid-out amount of these supplements.

Have we suspended coverage and are we still not in receipt of the requested information despite reminders? We are subsequently free to terminate the module.

6 Obligations in the event of incapacity for work

Listed below a summary of essential requirements for you and the insured party should the insured party be incapacitated for work. Furthermore, any liable consequences should you or the insured party fail to comply with these obligations.

Your Obligations

6.1 When do you report incapacity for work?

If the insured party has reported their incapacity for work, you can report this to us via your Werkgeversportaal. You should do this as soon as possible, but no later than the 42nd week after the notification. In doing so you must inform us of:

- the date on which the insured party ceased working due to incapacity for work;
- the percentage of the insured party's incapacity for work

Notification of amendments

Has the insured party's percentage of incapacity for work been amended or has he (fully) returned to work? This notification must be registered via your Werkgeversportaal within two working days. This also applies when the insured party is required to perform suitable working activities or therapeutic work.

Exemption

This section does not apply should you have also taken out a Verzuimverzekering 0-2 jaar with us. In such cases we will have already received your notifications via that module.

6.2 What are the consequences if you fail to submit a notification in time?

Should we receive the notification of incapacity for work after 42 weeks? A right to a supplement is denied should our interests have been adversely affected.

In such cases, the supplement amount paid out to the insured party will be recovered from you.

6.3 What information are you required to pass on to us?

If you are asked to do so, you are required to provide our reintegration staff of all relevant information needed to assess whether the insured party has any right to reintegration options. Or to check whether the UWV decision is correct. This may concern, for example, the reintegration Plan of Action, or other relevant documents.

6.4 What are the consequences if you fail to pass on this information (in time)?

Should you fail to provide the relevant information (in time), we have the right to recover from you, all, or a portion thereof, of the supplement already paid to the insured party. This is only carried out in cases where this supplement amount would have been lower should we have received the information in time.

6.5 What are your obligations in cases of reintegration?

In chapter 8 of the general terms and conditions we have explained which legal obligations you must comply with in terms of reintegration and absenteeism counselling. Furthermore, you must abide by the advice of your arbo-dienst, the instructions of the reintegration employee and the instructions of any experts we may deploy. Finally, you are required to inform us immediately should the insured party fail to sufficiently comply with obligations regarding their reintegration.

6.6 What are the consequences if you do not comply with these obligations?

If you fail to comply with the obligations set out in paragraph 6.5, we have the right to recover from you, all or a portion thereof, of the supplement amount already paid out to the insured party. This is only carried out in cases where this supplement amount would have been lower or could have been terminated should you had fulfilled your obligations. We can also charge a higher premium or terminate the insurance. We will do this with effect as of the contract expiry date. We will inform you of this at least two months before the contract expiry date.

Obligations for the incapacitated insured party

6.7 Which information is the incapacitated insured party required to pass on to us?

- Has the insured party received an order or notification from the UWV? The insured party is required to send us a copy of this document within one week.
- Are there any changes in earned income? The insured party is required to inform us of these changes within one week.
- Should we receive the aforementioned information directly from the UWV, these obligations no longer apply. If the UWV needs an authorisation from the insured party to provide this information, the insured party is obliged to provide this authorisation.
- If requested, the insured party is required to provide us with all necessary information, which allows us to assess what the options are for his reintegration. To this end, the insured party shall grant the necessary authorisations, if required.

6.8 What are the consequences should the insured party fail to pass on this information (in time)?

Should the insured party fail to provide the relevant information (in time), any supplement will be suspended. As a result, the insured party will not receive any supplement pending receipt of this information and we were able to establish the right to and the amount of the supplement.

6.9 What are the insured party's obligations in cases of reintegration?

In chapter 8 of the general terms and conditions we have explained which legal obligations must be complied with by the incapacitated insured party in terms of reintegration. Furthermore, you must abide by the advice of your arbo-dienst, the instructions of the reintegration employee and the instructions of any experts we may deploy.

6.10 What are the consequences should the insured party not comply with these obligations?

Should the insured party fail to comply with the obligations set out in paragraph 6.9, we have the right to terminate or reduce the supplement. This is only carried out in cases where this supplement amount would have been lower or could have been terminated should the insured party have fulfilled their obligations.

7 Your premium

7.1 How is your premium determined?

We base the premium for your module WIA Vaste Aanvulling on the information referred to in Chapter 7 of the General Terms and Conditions and the following data:

- the number of employees and their ages and gender;
- the AOW pension age of your employees;
- the (maximum) insured salary of your employees;
- the sector to which your company is affiliated;
- the WIA inflow statistics based on the Verbond van Verzekeraars model;
- for companies with more than 100 employees: the number of employees in your company who have received a WIA benefit in the previous three years;
- the choices you make in terms of coverage (coverage percentages, indexation);
- any applied discounts or surcharges.

The premium is expressed as a percentage of the insured amount. Further information regarding these provisions can be found on the policy schedule.

7.2 When will your premium percentage be determined?

Your premium percentage will be determined for the first time at the commencement of your module on the basis of the data mentioned in section 7.1. After that, we re-establish the premium percentage on each contract expiry date.

You will receive a letter with your new premium percentage approximately two months before the contract expiry date. Should your premium rate change? The new premium percentage will take effect as of the contract expiry date.

Should you disagree with the adjustment of your premium percentage? We require notification of your objection within one month subsequent to having informed you of the adjustment. The module will thus terminate as from the expiry date on the contract.

Should the number of employees change due to (partial) acquisition of another company, merger, demerger of your company or because you have sold part of your company? In this case the premium percentage will also be adjusted. At this point we will present you with a renewed quotation.

Should you disagree with the adjustment of your premium percentage? We require notification of your objection within one month subsequent to having informed you of the adjustment. The module then terminates as of the date on which your excess changed.

The premium percentage will also change if your activities are reclassified and assigned to another sector. Your premium percentage will also change should you adjust the cover or any discounts or applied surcharges. At this point we will present you with a renewed quotation.

Should you disagree with the adjustment of your premium percentage? We require notification of your objection within one month subsequent to having informed you of the adjustment. The module will thus terminate as from the expiry date on the contract.

7.3 Is your premium adjusted in the event of changes within your workforce?

The premium will be adjusted should the insured wage total of your module change. This may occur due to:

- the hiring of new employees;
- employees leaving your workforce;
- any changes to the salary of one or more insured parties.

In this case the change in the premium will be calculated and adjusted accordingly. These new changes will take place in the next post settlement period adjustment. The post settlement period adjustment we have agreed upon can be found on your policy schedule. This premium change does not entitle you to terminate the module.

The premium percentage is not adjusted due to changes in the workforce.

Are you making use of the Salariskoppeling? In January each year, we shall retrieve the (cumulative) annual salary data as reported by you to the Belastingdienst in the category 'loon voor werknemersverzekeringen' for the previous year on a one-off basis. Based on this report, a final premium will be calculated based on the previous year. Should the outcome be higher than the premium you paid for that year, you will be required to reimburse the difference. Should the outcome be lower than the premium you paid for that year, you will be reimbursed the difference.

7.4 What are the consequences if you fail to pay the premium in time or in full?

If you fail to pay the premium and costs in time or in full, a letter will be sent to the insured parties. They will be informed of the fact that you have failed to (fully) pay the premium and costs. You will receive a notification of this measure prior to the despatch of this letter. We will also inform you of when exactly the letter will be sent.

After this letter has been sent to the insured parties, you will still have three months to pay the premium and costs in full. Should you fail to comply, the module will be terminated at the close of these three months.

Insured parties who become incapacitated for work from that moment on are no longer entitled to a supplement.

7.5 For which insured parties are you not (or no longer) required to pay premium?

You are not required to pay any further premium for:

- the insured party who has not (yet) been included in the module due to incapacity for work at the commencement of the module. This insured party will be included in the module from the moment he has been fully employed for four consecutive weeks. From that moment on, you will pay premium for this insured party;
- the insured party who is within two years of reaching the AOW pension age;
- the insured party who receives a WIA benefit.

