

UPA connection data

Pensions

1/4

What is the purpose of this form?

You submit your employee changes via our salary link.
Please return the requested data to us so that we can connect you to UPA.



Where should you to send this form?

Send the form by email to your a.s.r. contact person.

Do you have any questions?

Please get in touch with your a.s.r. contact for this. We can be contacted by phone on working days from 8.30 a.m. to 5.30 p.m.

1. Organisation data

Organisation name	<input type="text"/>		
Address	<input type="text"/>		
Contact name	<input type="text"/>	<input type="checkbox"/> male	<input type="checkbox"/> female
Position of contact	<input type="text"/>		
Contact's mobile number	<input type="text"/>		
Contact's email address	<input type="text"/>		
Contract number	WnP C -	<input type="text"/>	
Employer 1			
Payroll tax number	<input type="text"/>	L	<input type="text"/>
Employer 2			
Payroll tax number	<input type="text"/>	L	<input type="text"/>
Employer 3			
Payroll tax number	<input type="text"/>	L	<input type="text"/>

2. Salary processor data

Do you have your salary processing no, continue to 3
outsourced? yes, as of - -

Fill in the data of your salary processor below

Name of salary processor	<input type="text"/>		
Street name / house number	<input type="text"/>		
Postcode	<input type="text"/>	<input type="text"/>	<input type="text"/>
Town/city	<input type="text"/>		
Contact name	<input type="text"/>	<input type="checkbox"/> male	<input type="checkbox"/> female
Position of contact	<input type="text"/>		
Contact's mobile number	<input type="text"/>		
Contact's email address	<input type="text"/>		

▶ Continue on the next page

3. Salary package supplier data

Salary package supplier name

Name of salary package

4. Which salary components are taken into account for pension accrual?

12 times gross monthly salary

Holiday allowance %

13th month

Fixed monthly supplements, namely

Variable monthly supplements, namely

One-off bonuses, namely in month

Other, namely

5. What type of hours count towards pension accrual?

Contract hours

Overtime and/or extra hours

Paid hours

Schedule Hours

Generation hours (older workers' retirement scheme)

Unpaid leave hours

Reduction in working hours scheme (ATV)

Other, namely

6. Pension accrual in case of unpaid leave

Unpaid leave affects the amount of pension accrual. For this reason, we would like to make good arrangements with you regarding the provision of unpaid leave, in which case the correct application regarding the retirement pension and the surviving dependants' pension will be checked.

In the event of unpaid leave, pension accrual is continued for:

the retirement pension

the surviving dependants' pension (partner's pension and orphan's pension)

all unpaid leave arrangements

only for the following types of unpaid leave

7. When will the pensionable salary be adjusted?

The pensionable salary will be changed:

once a year, on 1 January

once a year on another date - -

if the gross monthly salary changes during the entire year

8. How does the remuneration of salaries take place?

Salaries are remunerated:

on a monthly basis

every four weeks

on an hourly basis (in the case of UPA, this is converted into remuneration per four weeks)

▶ Continue on the next page

9. Is there an older workers' retirement scheme?

- No, continue to 10
- Yes, what has been agreed about the pension accrual?
 - No older workers' retirement scheme
 - Demotion scheme. To determine the pensionable salary, % of the pensionable salary is used for the demotion.
 - Generation scheme in which (in the case of full-time):
 - % of the standard hours are worked.
 - % of the full-time annual salary is paid.
 - % of the standard hours of pension is accrued.

10. What is the administrative structure of the company?

- The administration is carried out centrally for all business units and payroll tax numbers from the salary package.
- The administration is carried out decentrally from one central salary package.
- The administration is carried out decentrally, with each employer using its own salary package.

11. Important characteristics of your employees and their employment.

The following employees are excluded from participation in the pension scheme:

- director/majority shareholders
- holiday workers
- on-call workers
- trainees
- employees participating in a sectoral pension scheme
- Other, namely

Are there groups of employees where separate deviating pension commitments apply?

- No, continue to 12
- Yes, for the following groups of employees it has been agreed:

12. Are there employees ('expats') who work and live abroad and who participate in the pension scheme?

- No
- Yes

13. Are there any foreign employees who participate in the pension scheme?

- No
- Yes

Are the extraterritorial costs (30%) included in the pensionable salary?

- No
- Yes

14. Are any changes expected as of the effective date of the salary link?

No, continue to 15

Yes, namely:

- Changes in the pension scheme as of
namely:
- Switching to another salary package as of
namely:
- Switch to another administrative office as of
namely:
- Other:

15. Are there any other matters that you think will play a role in the setting up of the salary link?

16. Your signature

I have completed the form in full and agree to the Uniform Pension Submission (UPA) General Conditions as stated on www.asr.nl/zakelijk/inkomen-en-pensioen/werknemerspensioen. I hereby authorise the above salary processor (where applicable) to make the UPA submission.

Signature name

Date

Town/city

Your signature